

## Finance Committee – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	22 July 2014, Item 7	<u>Minutes of the Efficiency &amp; Performance Sub-Committee</u> A report to be submitted to a future meeting of the Finance Committee to allow the Committee to ensure that appropriate energy targets are set and that invest-to-save opportunities were considered.	Energy Manager, City Surveyor's	September 2014 Committee meeting	Draft report produced but to be revised following comments from the Chairman and Deputy Chairman. Revised report to be included on agenda for October 2014 meeting.
2.	22 July 2014, Item 8	<u>Audited 2013/14 City Fund and Pension Fund Financial Statements together with Deloitte's report thereon</u> That the Committee delegates to the Town Clerk, in consultation with the Chairman and Deputy Chairman of the Finance Committee, approval of any material changes to the financial statements required before the signing of the audit opinion by Deloitte which is expected to be by the end of August or early September subject to the full Committee being consulted where, in the view of the Chairman and Deputy Chairman, it is appropriate to do so.	Assistant Town Clerk	September 2014	No material changes made to accounts. Accounts signed by Chairman and Deputy Chairman.
3.	22 July 2014, Item 12	<u>City of London Procurement Service and Procurement and Procure to Pay (PP2P) Update</u> A further report to be submitted to the next meeting of the Committee which provides a more detailed breakdown of	Business Support Director, Chamberlain's	Report to be submitted to September 2014 meeting.	Report submitted to September 2014 meeting.

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		savings achieved, including information regarding which departments the savings have accrued to, and how attributable these savings are to the procurement process itself.			
4.	25 June 2014, Item 4	<u>Outstanding Actions from Previous Meetings</u> A standard format to be developed for Outstanding Actions Reports.	Committee and Member Services Officer, Town Clerk's	Format to be agreed by September Committee meeting	Format agreed.
5.	25 June 2014, Item 5	<u>Finance Grants Sub-Committee Minutes</u> The Member's query on the draft minutes of the Finance Grants Sub-Committee to be discussed with the Clerk of the Sub-Committee.	Committee and Member Services Officer, Town Clerk's	Minutes to be confirmed Finance Grants Sub-Committee in November 2014	Member has spoken to Town Clerk's to confirm the concern with the minutes, and these have been updated.
6.	27 May 2014, Item 12	<u>Chamberlain's Business Plan 2014-15</u> The Chamberlain explained that a mid-year review report on the Business Plan for 2014-15 would be submitted to the Committee	Chamberlain	Mid-year report to be provided to November 2014 Committee meeting	An update on this is not due until the November 2014 meeting of the Committee.